

OFFICE OF THE EXECUTIVE ENGINEER , RCC UPPER DIVISION, KATHUA

NOTICE INVITING TENDER

e- NIT No./5 of 2016-17

Dated: 19.12.2016

For and on behalf of Governor of Jammu & Kashmir State, Executive Engineer RCC Upper Division Kathua invites proposals/bid in shape of **E-Tender** from the eligible Reputed Firms fulfilling eligibility criteria requirements for the below mentioned work:-

S. No.	Name of work	Unit	Rate	Earnest Money	Cost of tender document	Period of completion
1.	CONDUCTING SURVEY THROUGH TOTAL STATION INSTRUMENT FOR TAKING CROSS-SECTIONS OF RAVI RIVER PARALLEL TO PROPOSED SHAHPURKANDI DAM AXIS AND MAKING SITE PLAN FOR CARRYING OUT MODEL STUDIES AT CWPRS PUNE	Lump Sump	Rate to be quoted by the Bidder	2% of the quoted rate	₹ 500/-	15 days

POSITION OF FUNDS: - DEMANDED

1. The bidding documents can be downloaded from the website <http://www.jktenders.gov.in> from **26-12-2016 (10:00Hrs) Onwards**.
2. The Bids/Proposals shall be uploaded in electronic format on the website <http://www.jktenders.gov.in> from **02-01-2017 (10:00 Hrs) to 16-01-2017 (16:00 Hrs)**.
3. The complete bidding process will be **ONLINE**.
4. The Original Documents in respect of Cost of Documents, EMD and Eligibility criteria be submitted to **Executive Engineer, RCC UPPER DIVISION KATHUA** by Hand/Registered post/courier as per time schedule specified. i.e. **17-01-2017 upto 16:00 Hrs**.
5. The Technical bids uploaded on the website up to due date and time will be opened on **18-01-2017 (12:00 Hrs)** in the Office of the **Executive Engineer, RCC UPPER DIVISION KATHUA** in the presence of the bidders who wish to attend. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
6. Price Bid will be opened in the office of **Executive Engineer, RCC UPPER DIVISION KATHUA** and the time and date of opening of Price bid will be intimated to the successful bidders.
7. Bidding documents can be seen at and downloaded from the website <http://www.jktenders.gov.in>. Bidding documents contain qualifying criteria for bidders and other details.
8. Bids must be accompanied by Cost of Document and EMD as mentioned in the above table in the form as specified in the Bidding document. The **Demand Draft** on account of cost of bidding documents for the work shall be pledged to **Executive Engineer, RCC Upper Division Kathua** & payable at Kathua & Earnest Money in the shape of **CDR/FDR** shall be pledged to **Executive Engineer, RCC UPPER DIVISION KATHUA** & payable at KATHUA & shall be valid at least for 120 days from the date of opening of Technical Bids. (**Note: The fee on account of downloaded bidding documents shall be acceptable in form of demand draft only**)
9. The bids for the work shall remain open for acceptance for a period of 120 days from the date of opening of bids, if any bidder / tenderer withdraw his bids / tender during the said period or makes any modifications in the terms and conditions of the bid, the earnest money of such bidder shall be forfeited.

10. **Eligibility Criteria:** (a) The firm should possess more than 5 years experience in the field of survey through Total Station instrument. (b) The firm should also furnish list of successfully completed similar survey works already conducted by them. (c) The firm should also furnish Income Tax Returns for last three years. **(Note: All the above documents should be uploaded as well as to be submitted with the Technical Bid.)**
11. Scope of Work:-
 1. **Cross-section of Ravi River parallel to proposed Shahpurkandi dam axis 2 km upstream at an interval of 30 m each.**
 2. **Cross-section of Ravi River parallel to proposed Shahpurkandi dam axis 1 km downstream at an interval of 30 m each.**
 3. **The Site Plan of the area marked with boundary of present water creek and location of cross-sections should be prepared.**
12. **General Conditions of Contract**
 - a) Bidders are required to furnish all information and documents as called for in the SBD in English.
 - b) Any deviation to any clause of SBD document must be properly spelt out in exceptions and deviations statement to be submitted along with bid, giving details of page number and clause number and detailing the deviation.
 - c) RTIC Department is neither under any obligation to select any bidder or to give any reason for selecting any bidder. RTIC Department reserves the right to accept, revoke or reject any bid and annul the process and reject all bids, at any time prior to award of contract without incurring any liability of assigning any reason to the affected bidder. In the event of cancellation/revocation/withdrawal, etc. the bidder shall not claim any right/claim or any amount (except refund of EMD, if any deposited) for any reason whatsoever from RTIC Department.
 - d) The penalty of Rs 500/- per day shall be imposed in case of delay in completion of job or work upto maximum delay period of 30 days beyond the delay period of 30 days, the penalty will be 10% of allotted cost.
 - e) 100% payment shall be released after satisfactory completion of the job/work and submission of requisite deliverables & data.
 - f) The firm shall submit 4 hard copies and 3 CDs in respect of survey conducted by him.
 - g) The data and the Field book of survey work conducted by the firm shall stay the property of RTIC.
 - h) At any time prior to opening of proposals, RTIC Department either at their own initiative or in response to clarifications requested by a prospective bidder/s may modify the SBD document by issuing an amendment. Such amendment(s) shall be sent by fax/e-mail to the bidders who have already submitted their bids. Any amendments issued shall be part of bidding documents.
 - i) RTIC Department reserves its right to cancel the allotment of work ever after issuance of letter of Award, if at any time point of time, it becomes known or is discovered that a material misrepresentation has been made by a bidder.
 - j) Successful bidder should not assume that his bid shall automatically be accepted. Prior to expiry of the period of bid process prescribed in the bid document including extensions if any, RTIC Department will notify the successful bidder by fax/e-mail, to be confirmed in writing by registered letter by the successful bidder. No correspondence will be entertained from the unsuccessful bidder.
 - k) Successful Bidders shall have to enter into Agreement/contract with RTIC Department within 7 days from the issuance of letter of intent/letter of award of contract for said survey work.
 - l) The bidder shall bear all costs associated with the preparation & submission of its bid and RTIC Department will in no case be liable for these costs, regardless of the conduct or outcome of the bidding process.
 - m) Original Documents of any bidder if required at any point of time shall be called for by the department before opening of the financial bid or allotment of work.
 - n) Scanned Documents required to be uploaded online by the Bidders.
 - o) All other terms and conditions shall remain same as are in vogue in Form 25 P.W.D Department.
 - p) RTIC reserves the right to accept or reject any or all the tenders without giving any reason.

13. **Instructions to bidders regarding e-tendering process**

- a) The interested bidder can download the bidding documents from the website <http://www.jktenders.gov.in> .
- b) The bidders are advised to download bid submission manual for the help of Bid submission process from the “**Download**” option as well as from “**Bidders manual kit**” on website <http://www.jktenders.gov.in>
- c) To participate in online bidding process, bidders have to get (DSC) “Digital Signature Certificate” as per Information Technology Act-2000. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not procure new Digital Signature Certificate.
- d) The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
- e) Bids will be opened online as per time schedule mentioned in the NIT.
- f) Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid. Note:- **Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, JPEG Scan properly, convert scanned images to PDF.**
- g) The department will not be responsible for delay in online submission of bids for whatsoever reasons.
- h) All the required information for bid must be filled and submitted online
- i) Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents.
- j) The bidders are advised to visit the site of work and satisfy themselves regarding the status of the work.
- k) The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
- l) Bidders can contact the office of concerned Executive Engineer or NIC authorities for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
- m) Bidders are advised to use “**My Documents**” area in their user profile on jktenders.gov.in, e-tendering portal to store important documents like Service Tax Clearance Certificate, IT certificate, and other related documents etc., and attach these certificates as Non Statutory documents while submitting their bids.
- n) Bidders are advised not to make any change in BOQ (Bill of Quantities), technical and commercial contents or its names. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the rates and taxes and it should be saved with the same name as it contains the guidelines for submission of bid online can be downloaded from the website <http://jktenders.gov.in>

1 % WORKER WELFARE CESS SHALL BE CHARGED ETC. FROM THE PAYMENT OF THE CONTRACTOR IF APPLICABLE.

**Tel. No.: 01922234798
Fax No.: 01922234798
No.: RCU/1943-52 dt: 19/12/2016**

Sd/-
**Executive Engineer
RCC Upper Division
Kathua**

Copy to the:-

1. Commissioner/Secretary to Government, P.H.E/ I&F.C Department, Civil Secretariat, Jammu.
2. Chief Engineer R.T.I.C Jammu for information. This is in reference to your office letter no.: RTIC/PS/2618-20 Dated: 11-11-2016.

3. Joint Director, Information Department, Jammu along with three copies of NIT for publication in a leading national daily, two local leading dailies (One in English for wide publicity) well before the last date of sale of tender documents and intimate the name of paper and date of publication.
4. Superintending Engineer, Ravi Tawi Construction Circle, Jammu.
5. Executive Engineer, Mech. RTIC Division, Jammu/Kathua.
6. Executive Engineer, RCC Lower, Hiranagar.
7. Executive Engineer, Tawi Construction Canal Division, Jammu.
8. Assistant Accounts Officer RCC Upper Division, Kathua for information.
9. Head Draftsman RCC Upper Division, Kathua for information.
10. Notice Board.